

Sub: Notice regarding SA Survey for non-academic staff (down to Administrative Officer and equivalent) of IIUC

It is for information of the non-academic staff (down to Administrative Officer) of IIUC that **Self-Assessment (SA) Survey** will be conducted from **25 March to 3 April, 2024** online by the respective non-academic staff. This SA survey will be done through <u>hrd.iiuc.ac.bd/index.php/login</u>

The non-academic staff (down to Administrative Officer) of IIUC will be eligible for participation in this **SA Survey** and requested to respond to this significant survey and fill-up the E-Forms properly with due attention and sincerity. It is mandatory for non-academic staff (down to Administrative Officer) of IIUC.

Anticipating cooperation from all concerned for smooth conducting of SA Survey.

DHen - 24.324

(Prof. Dr. M. Delawer Hossain) Director, IQAC-IIUC

A: SA Survey process - Step by Step:

- 1. Login URL: hrd.iiuc.ac.bd/index.php/login
- 2. After Login find a Menu bar- IQAC and here a button name is SA Survey. Click on SA Survey
- 3. Then find SA Survey Questions. Just choose answer of all questions and submit.

Contact:

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Copy for information & necessary action:

- 1. Hon'ble Controller of Exams
- 2. Hon'ble Deans of the Faculties
- 3. Hon'ble Registrar
- 4. **Respected Chairmen of the Departments**, with request to circulate the notice to the non-academic staff (down to Administrative Officer and equivalent) of respective Department
- 5. **Directors of the Divisions/Centers**, with request to circulate the notice to the non-academic staff (down to Administrative Officer and equivalent) of respective Division
- 6. Director (In-Charge), ITD
- 7. P.S. to Hon. Chairman, BoT
- 8. P.S. to Hon. Vice-Chancellor
- 9. P.S. to Hon. Advisor of IQAC-IIUC